

Allegro Dance Arts



Work Exchange Program



Work Exchange

The Work Exchange Program at Allegro Dance Arts is for the parent who would like to work in exchange for their child's dance classes. This program is primarily offered to those who are in financial need. However, we are always looking for positive and reliable help. The studio is a very positive learning environment and we count on our staff and work exchange help to create this caring atmosphere.

How it Works

The first step to participate in the Work Exchange Program is to complete and sign the application. Take your time completing the form. We need help with many different things from weekly cleaning to special once a year projects like altering recital costumes and Pre-registration support.

Secondly, return the application to the office as soon as possible. Applications are taken on a first come first serve basis. Within two weeks of receipt, we will notify you regarding your participation status.

Work exchange participants work "hour for hour" - one hour of work equals one hour of dance. Participation requires a one month trial basis - at the end of that month your ledger will be credited for completed hours. Participants must notify the office in advance in case of absence: a two week notice for planned absences and ASAP for sudden illness or emergency. Work exchange participants are expected to act in a professional manner as they represent the studio. People who successfully participate in the program: 1) work well with others, 2) are committed to the job, 3) show up on time, and 4) understand and complete their work.

Allegro will do its best to fit your scheduling needs and to match your skills. We will provide supervision and on the job training.

Application

Please complete all information to the best of your knowledge. Your honesty is required. Any application found to contain false or misleading information will be immediately denied and lead to removal from the program. Work exchange positions are limited. We strongly recommend that you complete your application and return it as soon as possible.

Dancer Name: _____

Guardian Name: _____

Single Married Divorced

Number of Dependents: _____

Annual Salary: _____

Annual Child Support: _____

Annual Spousal Support: _____

If married, Spouse's Salary: _____

Annual Welfare: _____

Annual Social Security: _____

Other Income: _____

Annual Rent/Mortgage: _____

Other Debt: _____

Unusual expenses (list item and amount, or circumstance - ex. pregnancy, accident, lay-off, etc.)

When are you available to work? Please list times.

Mon. _____

Tues. _____

Wed. _____

Thur. _____

Fri. _____

Sat. _____

Sun. _____

Are you able to work at the studio? Yes No

Are you able to take work home? Yes No

Is your child interested in:

Demonstrating for lower level classes (at least a Level 3 dancer) - Yes No

Please check any skills that you are willing to perform in exchange for classes:

Typing

Cleaning

Organizational

Sewing

Electrical

Other (list) _____

Computer

Secretarial

Bookkeeping

Carpentry

Plumbing

Are you able to work special events? Yes No

Pre-registration

Recital

Creative Show

Nutcracker

Remodeling

Summer Clean-up

I verify that the above information is truthful and accurate to the best of my knowledge.

X _____

Signature

_____ Date

You will receive a letter confirming your participation.